

United States Postal Service®

# INDUSTRYALERT

July 14, 2023

## Business Customer Gateway eDoc Training Series August Schedule

The Postal Service will cancel Tuesday, July 18<sup>th</sup> bi-weekly webinar. We will continue to host bi-weekly webinars beginning Tuesday, August 1<sup>st</sup> on utilizing the Business Customer Gateway (BCG) for electronic documentation (eDoc) and postage statement submission. A new topic will be added for the month of August: Periodicals – Statement of Ownership (PS 3526) entry in Postal Wizard (PW). The October 1<sup>st</sup> deadline for Periodicals mailers to submit their Statement of Ownership is approaching, so the Postal Service will be hosting a webinar to guide mailers on the entry through Postal Wizard. After this training, the topics will continue to alternate between using the Business Customer Gateway (BCG) / Postal Wizard (PW) and Intelligent Mail for Small Business Tool (IMsb Tool) applications.

### Upcoming webinars:

August 1	Business Customer Gateway (BCG) / Postal Wizard (PW)
August 15	Periodicals – Statement of Ownership (SOO) Postal Wizard (PW) Entry
August 29	Intelligent Mail for Small Business (IMsb) Tool

**Join us for the next session – Business Customer Gateway (BCG) / Postal Wizard (PW) on Tuesday, August 1, 2023, at 1:00 PM EST.**

### Meeting URL:

<https://usps.zoomgov.com/j/1603767418?pwd=TTFONWNVMXQ2UW1wcUVCCeEt5WFILZz09>

Meeting ID: 160 376 7418

Password: 996767

- If requested, enter your name and email address.
- Enter meeting password: 996767

### • Join Audio by the options below:

- Call using Internet Audio
- Dial: 1-855-860-4313, 1-678-317-3330 or 1-952-229-5070 & follow prompts

**Note:** Meeting links and presentations are also posted on PostalPro™ and can be found at [Mailing Services | PostalPro \(usps.com\)](#)

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